

MOUNT SHASTA RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS

REGULAR MEETING AGENDA

WEDNESDAY – DECEMBER 18, 2024– 6PM

CITY PARK – UPPER LODGE

1315 NIXON ROAD

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CHAIR COMMENTS**
4. **AUDIENCE NOT ON AGENDA** (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.)
5. **CONSENT AGENDA APPROVAL**
 - Minutes October 16, 2024 – Regular Meeting
 - Minutes November 6, 2024 – Special Meeting / November regular meeting canceled
 - October PR #2 – Net Wages, Taxes, Other – Check register (10/25/24) - \$14,749.61
 - November PR #1 – Net Wages, Taxes, Other – Check register (11/08/24) - \$14,407.04
 - November PR #2 – Net Wages, Taxes, Other – Check register (11/22/24) - \$12,809.25
 - December PR #1 – Net Wages, Taxes, Other – Check register (12/6/24) - \$15,797.96
 - November Vendor Disbursements – \$35,891.73
 - December Vendor Disbursements – presented at meeting
6. **NEW BUSINESS**

Rink Roof Update – Shaw will provide an update on the status of the rink roof project, specifically focusing on the Liability waiver presented by ClearSpan of a Category II vs Category III structure. Discussion and possible action.

Resolution #2-2445 – Sale of Surplus Property - The Board will be presented with a resolution authorizing the surplus sale of District property as per District policy #2200. Board approval of Resolution #2-2425 (by title only). Discussion and action.

Program Policy - It has been the standard practice of the District to provide recreational activities in two separate age groups for Adults and Youth under 18. There has been a recent request from the Pickleball program volunteers to combine youth and adult programs. The Board of Directors will discuss this request as it relates to District practice. Discussion possible action.

CAPRI Site Visit Report Review - As part of an ongoing effort by CAPRI to assist member Districts in running safe and healthy operations, California Association for Park and Recreation Indemnity (CAPRI) Safety Analyst, Kirk Andre, conducted our Cycle XIX CAPRI District Visit. The Board will be presented with a copy of the 2024 visitation report. Discussion only.
7. **REPORTS**

Administrative - District Administrator Shaw

 - Current Operations Report

Maintenance – Maintenance Supervisor Zanni

 - Seasonal Tasks / Projects

Financial – Administrative Assistant Smith

 - FY2425 P&L review, reflecting revenue and expenditures thru November 30, 2024.
8. **BOARD/STAFF COMMENTS**
9. **FUTURE AGENDA ITEMS**
10. **ADJOURN**