

# MT. SHASTA RECREATION & PARKS DISTRICT

## BOARD OF DIRECTORS REGULAR MEETING AGENDA

TUESDAY – APRIL 10, 2018 – 6:00PM  
MT. SHASTA CITY PARK – RECREATION CENTER

**Note for Public Comment** - The public will have an opportunity to comment on any agenda item or any other matter under **AUDIENCE NOT ON AGENDA** or during Board discussion of that agenda item. If a speaker requires more than 3 minutes for his or her comments, the speaker may submit additional comments in writing to the Board Clerk. Speakers may not cede their time. If you desire a written response, please provide your mailing address.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. CHAIRMAN'S COMMENTS**

**4. CORRESPONDENCE –**

- **CAPRI – Liability & Property Dividend Notice – Policy Year 0102**
- **“Yes on 68” Campaign - Parks & Water Bond – June, 2018 Ballot Measure**

**5. AUDIENCE NOT ON AGENDA** (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.)

**6. AUDIENCE ON AGENDA**

**Shastice Tennis Courts Committee** – (See New Business)

**7. CONSENT AGENDA- Approval**

- Minutes – March 13, 2018 Regular Meeting

**8. NEW BUSINESS –**

**Shastice Tennis Courts Committee / Proposed Restoration Project**

Members of the STCC will be in attendance to present a proposed renovation plan for the Shastice Park Tennis Courts – Discussion & possible action

Recommendation – The District Administrator respectfully requests approval and support of the Committee's renovation plan. The District will continue to collaborate with the committee as funding is pursued and specific timetables are established.

**9 . OLD BUSINESS –**

**District Board Goals / Scheduled Updates** – The District Administrator will be providing a progress report concerning the following designated Board goals-

- Proposed Revenue Generating Plan
- Transition of Senior Nutrition Program Services – Follow-Up with Great Northern Services

Discussion will follow and possible direction to the District Administrator by Board action.

**Proposed District Travel & Expense Policy** – Following review of the draft policy at the March regular meeting, staff has incorporated recommendations made and will be presenting the final amended draft to be presented for Board approval - Discussion.

Recommendation – The District Administrator respectfully requests Board approval of the amended draft to establish a District Travel & Expense Policy – Action item

**10. REPORTS -**

**MAINTENANCE / SUPERVISOR JOHN ZANNI**

Monthly report and equipment updates

**RECREATION -**

Monthly report & update  
New District web-site presentation

**DISTRICT ADMINISTRATOR -**

- Review March monthly report
- Senior Nutrition Program / Fundraiser – May 5
- Siskiyou Ice Rink – Season Wrap-Up / Rink Committee Meeting Follow-Up
- Schedule Budget Committee meeting / 1819 Preliminary Budget
- Board Term Review
- CARPD Conference – May 29-June 2 / Lake Tahoe

**11. BUDGET & FINANCE -**

FY 1718-March report as reconciled with the County

**12. BOARD / STAFF COMMENTS**

**13. FUTURE AGENDA ITEMS**

**14. DISBURSEMENTS / BUDGET APPROPRIATIONS**

**Approval District FY 1718** – March payroll #2, April payroll #1 and accounts payable disbursements (pending)

- **Motion #1 / District**      Total – presented at meeting

**Approval Rink FY 1718** – Accounts payable disbursements (pending)

- **Motion #2 / Rink**      Total – presented at meeting

**Approval Senior Nutrition /** Payroll & accounts payable disbursements – Mar. 1-31, 2018

- **Motion #3 / SNP**      Total – presented at meeting

**15. ADJOURN**