

MT. SHASTA RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA

TUESDAY – MARCH 13, 2018 – 6:00PM
MT. SHASTA CITY PARK – RECREATION CENTER

Note for Public Comment - The public will have an opportunity to comment on any agenda item or any other matter under **AUDIENCE NOT ON AGENDA** or during Board discussion of that agenda item. If a speaker requires more than 3 minutes for his or her comments, the speaker may submit additional comments in writing to the Board Clerk. Speakers may not cede their time. If you desire a written response, please provide your mailing address.

1. CALL TO ORDER

2. ROLL CALL

3. CHAIRMAN'S COMMENTS

4. CORRESPONDENCE –

5. AUDIENCE NOT ON AGENDA (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.)

6. CONSENT AGENDA- Approval

- Minutes – February 13, 2018 Regular Meeting

7. NEW BUSINESS –

Proposed District Travel & Expense Policy – The District Administrator will be presenting a draft of a proposed travel & expense policy to be considered for Board approval - Discussion.

Recommendation – The District Administrator respectfully requests Board approval to establish a District Travel & Expense Policy – Action item

8. OLD BUSINESS –

District Board Goals / Scheduled Updates – The District Administrator will be providing a progress report concerning the following designated Board goals-

- Proposed Revenue Generating Plan
- Updated Facilities and Equipment Plan
- Transition of Senior Nutrition Program Services – Preliminary discussion with Great Northern Corporation

Discussion will follow and possible direction to the District Administrator by Board action.

9. REPORTS -

MAINTENANCE / SUPERVISOR JOHN ZANNI

Monthly report and equipment updates

RECREATION -

Monthly report & updates

Elks Easter Egg Hunt – 3/31 / City Park

DISTRICT ADMINISTRATOR –

- Review February monthly report
- Senior Nutrition Program / Services Update
- Annual Form 700 Filing – Reminder
- Siskiyou Ice Rink – Season Wrap-Up / Schedule Rink Committee Meeting

10. BUDGET & FINANCE –

FY 1718-February report as reconciled with the County

11. BOARD / STAFF COMMENTS

12. FUTURE AGENDA ITEMS

13. DISBURSEMENTS / BUDGET APPROPRIATIONS

Approval District FY 1718 – February payroll #2, March payroll #1 and accounts payable disbursements (pending)

- **Motion #1 / District** Total – presented at meeting

Approval Rink FY 1718 – Accounts payable disbursements (pending)

- **Motion #2 / Rink** Total – presented at meeting

Approval Senior Nutrition / Payroll & accounts payable disbursements – Feb. 1-28, 2018

- **Motion #3 / SNP** Total – presented at meeting

14. ADJOURN