

MT. SHASTA RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA

TUESDAY –FEBRUARY 13, 2018– 6:00PM
MT. SHASTA CITY PARK – RECREATION CENTER

Note for Public Comment - The public will have an opportunity to comment on any agenda item or any other matter under **AUDIENCE NOT ON AGENDA** or during Board discussion of that agenda item. If a speaker requires more than 3 minutes for his or her comments, the speaker may submit additional comments in writing to the Board Clerk. Speakers may not cede their time. If you desire a written response, please provide your mailing address.

1. CALL TO ORDER

2. ROLL CALL

3. CHAIRMAN'S COMMENTS

4. CORRESPONDENCE –

Letter of Appreciation – Cubco Basketball Tournaments Sponsorship

5. AUDIENCE NOT ON AGENDA (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.

6. AUDIENCE ON AGENDA –

John Stackfleth, Rink Manager / FOR – (See Old Business – Siskiyou Ice Rink)

7. CONSENT AGENDA- Approval

- Minutes – January 9, 2018 Regular Meeting

8. PUBLIC HEARING –

Proposed Ordinance Amendment (Second Reading) - District Ordinance 1-07/08 (as amended & adopted 10/18/16) – An Ordinance of the Mount Shasta Recreation & Parks District Establishing Regulations Governing Parks and Recreation Facilities

Section considered for amendment – Chapter 02 – Parks – Rules for Use of Facilities / I-Administration – 02.210 Hours & Conditions of Operation

Second Reading of a proposed amendment to Hours & Conditions of Operation – Unless authorized by the District Administrator or specifically posted otherwise, recreation and parks facilities shall generally be open to the public from.... "6:00 am until 11:00pm" **proposed change**.... "sunrise to sunset" .

Close Public Hearing

9. NEW BUSINESS –

Approval of Second Reading – Proposed Ordinance Amendment - District Ordinance 1-0708 (as amended & adopted 10/18/16) - An Ordinance of The Mount Shasta Recreation & Parks District Establishing Regulations Governing Parks and Recreation Facilities / Amendment to Chapter 02 – Parks – Rules for Use of Facilities / I-Administration– 02.210 Hours & Conditions of Operation - Action Item

ROLL CALL VOTE

**Adoption of Amended Ordinance #1-0708 (as amended & adopted 10/18/16, 2/13/18)
An Ordinance of The Mount Shasta Recreation & Parks District Establishing
Regulations Governing Parks and Recreation Facilities – by title only – Action Item**

ROLL CALL VOTE

District Credit Card Policy Proposal –

Background - The District Administrator will be presenting a proposed District policy for the procurement and utilization of a District credit card and requesting authorization to proceed with a credit card application thru Banner Bank

Recommendation – The District Administrator respectfully requests approval of the District Credit Card Policy and requests authorization to submit the District’s credit card application to Banner Bank – Action item

10 . OLD BUSINESS –

Siskiyou Ice Rink / 1718 Season Update – Rink Manager John Stackfleth will be in attendance to update the Board concerning the current 1718 season – attendance, upcoming events equipment operation, other pertinent information.

District Board Goals / Scheduled Updates – The District Administrator will be providing a progress report concerning the following designated Board goals-

- Proposed Revenue Generating Plan – Support Committee Formation
- Updated Facilities and Equipment Plan
- Potential Transfer of Senior Nutrition Program – Preliminary discussion with PSA 2, Area Agency on Aging Executive Director Teri Gabriel

Discussion will follow and possible direction to the District Administrator by Board action.

11. REPORTS -

MAINTENANCE / SUPERVISOR JOHN ZANNI

Monthly report and equipment updates

RECREATION -

Monthly report & updates

Sports Field Usage / Update

DISTRICT ADMINISTRATOR –

- Review January monthly report
- Senior Nutrition Program / Services Update
- Annual Form 700 Filing – New On-line Filing Procedure
- Prop. 68 – June 2018 Ballot Measure

12. BUDGET & FINANCE –

FY 1718-January report as reconciled with the County

13. BOARD / STAFF COMMENTS

14. FUTURE AGENDA ITEMS

15. DISBURSEMENTS / BUDGET APPROPRIATIONS

Approval District FY 1718 – January payroll #2, February payroll #1 and accounts payable disbursements (pending)

- **Motion #1 / District** Total – presented at meeting

Approval Rink FY 1718 – Accounts payable disbursements (pending)

- **Motion #2 / Rink** Total – presented at meeting

Approval Senior Nutrition / Payroll & accounts payable disbursements – Jan. 1-31, 2018

- **Motion #3 / SNP** Total – presented at meeting

16. ADJOURN