

MT. SHASTA RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS SPECIAL MEETING AGENDA

TUESDAY – SEPTEMBER 19, 2017 – 6:00PM
MT. SHASTA CITY PARK – DANCE HALL BUILDING
(note location change)

Note for Public Comment - The public will have an opportunity to comment on any agenda item or any other matter under **AUDIENCE NOT ON AGENDA** or during Board discussion of that agenda item. If a speaker requires more than 3 minutes for his or her comments, the speaker may submit additional comments in writing to the Board Clerk. Speakers may not cede their time. If you desire a written response, please provide your mailing address.

1. CALL TO ORDER

2. ROLL CALL

3. CHAIRMAN'S COMMENTS

4. CORRESPONDENCE –

5. AUDIENCE NOT ON AGENDA (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.

6. AUDIENCE ON AGENDA

7. PUBLIC HEARING

Final Review of the District's Proposed FY 1718 Budget – Comments from the public will be heard concerning the District's proposed budget for FY 1718 / Recommendations from the Budget Committee and staff will be provided to support adjustments made to the final budget revenue and expenditure line items.

Close Public Hearing

8. NEW BUSINESS –

Approval for Establishment of a Committed Fund in the District's FY 1718 Budget –

The Budget Committee will be presenting a recommendation for the establishment of a Committed Fund (Park Infrastructure and Facilities) to be designated in the District's FY 1718 final approved budget. Appropriations to this fund, beginning with FY 1718, will be recognized for specific, future infrastructure and facility improvements – Discussion and possible action

Adoption of the District's FY 1718 Recommended Budget – Resolution 1718- #1 (by title only) – A Resolution of the Board of Directors of the Mt. Shasta Recreation and Parks District to Approve the Adopted Budget for the Fiscal Year 2017/18 Ending June 30, 2018 as Presented to the Siskiyou County Auditor-Controller - Action item

ROLL CALL VOTE

9. CONSENT AGENDA- Approval

- Minutes – August 8, 2017 Regular Meeting
- Aiello, Goodrich, & Teuscher – Audit Engagement Letter – District audit services for FY ending June 30, 2016 and FY ending June 30, 2017

**10. REPORTS -
MAINTENANCE / SUPERVISOR JOHN ZANNI**

Monthly report and equipment update

RECREATION -

Programming Update

Rotary Blackberry Music Festival / Follow-Up

DISTRICT ADMINISTRATOR -

- Review of August monthly report
- Senior Nutrition Program
- Recreation Coordinator Recruitment
- Proposed City Special Sales Tax Options

11. BUDGET & FINANCE -

FY 1718-August financial summary as reconciled with the County

12. BOARD / STAFF COMMENTS

13. DISBURSEMENTS / BUDGET APPROPRIATIONS

Approval - District / Rink FY 1718 - August payroll #2, September payroll #1 and accounts payable disbursements

Motion #1 District Total - presented at meeting

Motion #2 Rink Total - presented at meeting

Approval - Senior Nutrition / Payroll & accounts payable disbursements - Checking account August 1-31, 2017 and Discretionary account thru September 12, 2017

Motion #3 / SNP Total - presented at meeting

14. ADJOURN