

# MT. SHASTA RECREATION & PARKS DISTRICT

## BOARD OF DIRECTORS

### REGULAR MEETING AGENDA

TUESDAY – SEPTEMBER 13, 2016– 6:00PM

MT. SHASTA CITY PARK – RECREATION CENTER

**Note for Public Comment** - The public will have an opportunity to comment on any agenda item or any other matter under **AUDIENCE NOT ON AGENDA** or during Board discussion of that agenda item. If a speaker requires more than 3 minutes for his or her comments, the speaker may submit additional comments in writing to the Board Clerk. Speakers may not cede their time. If you desire a written response, please provide your mailing address.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CHAIRPERSON COMMENTS**
4. **CORRESPONDENCE – Mike Karseboom / Sound Tech. for Summer Concert Series**

5. **MINUTES - APPROVAL** Minutes – August 9, 2016 Regular Meeting

6. **AUDIENCE NOT ON AGENDA** (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.

7. **AUDIENCE ON AGENDA –**

**Joe Wirth, Mt. Shasta Trail Association** (See Old Business–City Park /Community Family Event)

**John Stackfleth, Friends of the Rink** (See Old Business–Fundraising Campaign & 1617 Season )

**Kathy Morter – Team Shasta** (See Old Business-Team Shasta/Board Committee Update)

8. **PUBLIC HEARING – PROPOSED AMENDMENTS TO DISTRICT ORDINANCE #1-0708**

**ORDINANCE #1-0708 / FIRST READING (by title only) – An Ordinance of The Mount Shasta Recreation & Parks District Establishing Regulations Governing Parks and Recreation Facilities / As Amended**

Background - The Board of Directors have reviewed the District’s existing ordinance, adopted in 2007, and are now proposing amendments to the ordinance document. The Public Hearing is to provide an opportunity for the general public to comment on the proposed amendments.

**CLOSE PUBLIC HEARING**

**APPROVAL OF FIRST READING (by title only) ORDINANCE #1-0708 - An Ordinance of The Mount Shasta Recreation & Parks District Establishing Regulations Governing Parks and Recreation Facilities / As Amended – Action Item**

The proposed amended ordinance will be considered for its second reading (by title only) and adoption by the Mount Shasta Recreation & Parks District Board at a regular meeting to be held on Tuesday, October 11, 2016.

**PUBLIC HEARING –**

**Final Review of the District’s FY 1617 Adjusted Preliminary Budget / Public Comments / District Administrator and Budget Committee Recommendations**

Background – The administrative staff and Budget Committee have met to review and adjust the preliminary budget projections for FY 1617. The Public Hearing is to provide an opportunity for the general public to comment on the proposed adjusted budget to be presented for adoption.

**CLOSE PUBLIC HEARING**

**9. NEW BUSINESS –**

**Adoption of the District’s FY 1617 Adjusted Budget – Resolution 1617 - #1 (by title only)**

A Resolution of the Board of Directors of the Mt. Shasta Recreation and Parks District to Approve the Adopted Budget for the Fiscal Year 2016/17 Ending June 30, 2017 as Presented to the Siskiyou County Auditor-Controller – Action item

**Roll Call Vote**

**10. OLD BUSINESS -**

**“Picnic in the Park” Event – September 10, 2016 / Follow-Up**

Background - Joe Wirth, Mt. Shasta Trail Association will be in attendance to provide an overview of the family-day event recently held at the City Park with collaboration from the Mt. Shasta Trail Association, Siskiyou Land Trust, and the Recreation & Parks District.

**Siskiyou Ice Rink – 1617 Season Planning**

Background – Rink Manager John Stackfleth will be in attendance to update the Board on FOR’s current fundraising campaign to fund chiller repairs and planning for the upcoming 1617 season.

**Team Shasta-Board Committee / Update –**

Background – Boardmember Caporaso, District Administrator Rodriguez, and Team Shasta member Kathy Morter will provide updates concerning recent law enforcement activities (park sweep). The Board will hear information concerning future planned sweeps and other Team Shasta activities.

**District Board Policies / Ah-Hoc Committee Draft Review –**

Background - Boardmember Mitrovich and Chairperson Casterline have met and reviewed the suggested first section of Board policies (1000 series) to be presented for Board approval.

Recommended Board Action – The District Administrator respectfully requests approval of the initial proposed draft policies (1000 series) as recommended and presented by Mitrovich and Casterline .

**11. REPORTS -**

**MAINTENANCE / SUPERVISOR JOHN ZANNI**

See attached report

**RECREATION / COORDINATOR JAKE WEST**

See attached report

Rotary Blackberry Festival 30<sup>th</sup> Year / Follow-Up

N. State Skateboard Competition - Shastice Park / Follow-Up

**DISTRICT ADMINISTRATOR –**

August Overview – See attached report

**12. BUDGET & FINANCE –**

Monthly Financial Summary – Review of July-August budget transactions as reconciled with the County

**13. BOARD / STAFF COMMENTS**

**14. FUTURE AGENDA ITEMS –**

Request for placement of specific item(s) for discussion or action on a future meeting  
Agenda

**15. DISBURSEMENTS**

**Approval – District/Rink FY 1617 –** August Payroll #2, September Payroll #1, and accounts payable disbursements (pending) –

**Motion #1** District Total – presented at meeting

**Motion #2** Rink Total – presented at meeting

**Approval – Senior Nutrition /** Payroll & accounts payable disbursements – checking account (August 1-31, 2016)

**Motion #3 / SNP** Total – presented at meeting

**16. ADJOURN**