

# MT. SHASTA RECREATION & PARKS DISTRICT

## BOARD OF DIRECTORS REGULAR MEETING AGENDA

TUESDAY – FEBRUARY 14, 2017– 5:00PM

(Note Time Change)

MT. SHASTA CITY PARK – RECREATION CENTER

**Note for Public Comment** - The public will have an opportunity to comment on any agenda item or any other matter under **AUDIENCE NOT ON AGENDA** or during Board discussion of that agenda item. If a speaker requires more than 3 minutes for his or her comments, the speaker may submit additional comments in writing to the Board Clerk. Speakers may not cede their time. If you desire a written response, please provide your mailing address.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CHAIRMAN'S COMMENTS**
4. **PRESENTATION OF APPRECIATION – Glenn Harvey & Kathy Morter, Community Volunteers**
5. **AUDIENCE NOT ON AGENDA** (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.)
6. **AUDIENCE ON AGENDA –**  
**John Stackfleth, Friends of the Rink** (See Old Business)  
**Kevin Allard, Mt. Shasta IT Services** (See New Business)
7. **CONSENT AGENDA- Approval**  
Minutes – December 9, 2016 Special Meeting  
January 10, 2017 Regular Meeting  
  
District Policies / Series 1000
  - #1000 Purpose of Board
  - #1010 Adoption / Amendment of Policies
  - #1020 Conflict of Interest
  - #1030 Public Complaints
  - #1040 Claims Against the District (as amended)
  - #1050 Copying Public Documents
  - #1060 Public Contributions
8. **OLD BUSINESS -**  
**Siskiyou Ice Rink – 1617 Season Planning**  
Background – Rink Manager John Stackfleth will be in attendance to update the Board on the current season and to provide his evaluation of the rink operation to date. Consideration for a possible extension to the 1617 season schedule will be heard.
9. **NEW BUSINESS –**  
**Cal-Ore Proposed Internet / Phone Service for District Facilities**  
Background – Kevin Allard, Mt. Shasta IT Services and the District Administrator will be presenting information for Board review following discussion with Cal-Ore regarding the District's internet and phone service needs.

Recommendation – The District Administrator is respectfully recommending continued discussion with Cal Ore to evaluate the District's current expense for internet and phone services and to determine the feasibility and benefit of a vendor change.

**District Policies / Series 4000 – Preliminary Review**

Background – Chairman Mitrovich has requested the next set of draft Board policies (Series 4000) be introduced for Board review and discussion with the intent to consider adoption at the March regular meeting – No action

Recommendation – The District Administrator is respectfully recommending that the Board undertake review of the Series 4000 draft policies for the purpose of bringing the draft policies back for final review and possible adoption at the March regular meeting.

**City Park Headwaters “Water Use Policy” –**

Chairman Mitrovich will be presenting information and posing questions for Board input in regards to the “distribution of water” policy at the City Park Headwaters – No action

**10. REPORTS -**

**MAINTENANCE / SUPERVISOR JOHN ZANNI**

Report pending

**RECREATION / COORDINATOR JAKE WEST**

Report pending

**DISTRICT ADMINISTRATOR –**

January Overview – See attached report

C.P.R.S. Annual Conference – Sacramento / March 1-4, 2017

**11. BUDGET & FINANCE –**

Monthly Financial Summary – Review of January budget transactions as reconciled with the County thru January 31, 2017

**12. BOARD / STAFF COMMENTS**

**13. FUTURE AGENDA ITEMS –**

Request for placement of specific item(s) for discussion or action on a future meeting agenda

**14. DISBURSEMENTS / BUDGET APPROPRIATIONS**

**Approval – District/Rink FY 1617** – January Payroll #2, February Payroll #1, and accounts payable disbursements (pending) –

**Motion #1** District Total – presented at meeting

**Motion #2** Rink Total – presented at meeting

**Approval – Senior Nutrition / Payroll & accounts payable disbursements** – checking account January 1-31, 2017

**Motion #3 / SNP** Total – presented at meeting

**Approval – Budget Appropriations**

**15. ADJOURN**