

MOUNT SHASTA RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA WEDNESDAY – OCTOBER 19, 2022– 6PM CITY PARK – LOWER LODGE (please note location change)

1. CALL TO ORDER

2. ROLL CALL

3. CHAIR COMMENTS

4. CONSENT AGENDA APPROVAL -

- Minutes September 21, 2022 – Regular Meeting
- October Payroll #1 – Net Wages, Taxes, Other – Check register (10/7/22) – total \$12,922.59
- October Vendor Disbursements – total presented at meeting

5. AUDIENCE NOT ON AGENDA

6. AUDIENCE ON AGENDA

Andrew Pellkofer, Trail Labs LLC./ See New Business- Mt. Shasta Bike Park improvements.
Bryson Schreder- Siskiyou Stewardship Corp./ See New Business- SSC Presentation
John Stackfleth, Friends of the Rink/See New Business-Ice Rink Committee
Tom Hesseldenz, Hesseldenz & Associates / See Old Business – Master Plan-Programing

7. NEW BUSINESS –

Gift Agreement Shastice Bike Park Improvements - The Board will review a Gift agreement for improvements to be done by Trail Labs LLC on the Shastice Bike Park. Recommended approval – possible action

DAC Draft Document - The Board will be presented with the Draft Document of the District ADA self evaluation and transition plan as Prepared by Disability Access Consultants, LLC. Recommendation to approve draft and Direct Shaw to obtain final document. Possible action

SSC/SORA Presentation - Bryson Schreder, Program Director of the Siskiyou Stewardship Corps, will be in attendance to provide an overview of the SSC's work in the Mt. Shasta City Park during the 2022 season as contracted.

Dance Hall Renovations – Prop 68 Project / Authorization to Initiate Bid Process – Mt. Shasta Engineering has prepared and submitted the Project Manual and Contract Documents for the Dance Hall Renovations for District Board review. District Administrator Shaw is requesting Board approval to initiate the bid process with the legal publication and circulation of the Notice to Bidders. Upon legal publication, bids will be accepted for 30 days followed by a scheduled Bid Opening – date to be defined in the Notice to Bidders. Discussion – possible action

TRANE Service Contract / Siskiyou Ice Rink Chiller – The District Administrator is requesting approval to enter into a new service contract, as budgeted, with TRANE for the Siskiyou Ice Rink's 22/23 season. TRANE has provided a quote of \$7,900 for the requested contract year and is agreeable to a single-year service contract with the District. Discussion – possible action

Report from Siskiyou Ice Rink Committee- The Rink Committee met on Sept. 28th to review 2022/23 season plans and potential roof structures that FOR would like to pursue. John Stackfleth will provide information to the board regarding the status of roof research.

Report from Health and Safety Committee- The Health and Safety Committee met on Oct. 7th to conduct a walkthrough of the City Park. The Committee will give a verbal report on observed park usage and user behaviors.

8. OLD BUSINESS

Master Plan Update/Review of Master Plan Draft Documents- The Board will continue its review of the Administrative Draft of the 2022 Master Plan Update as prepared by Tom Hesseldenz (Hesseldenz & Associates). Board discussion & recommendations – Possible action.

9. REPORTS

Administrative - District Administrator Shaw

- Current Operations Report

Maintenance – Maintenance Supervisor Zanni

- Current projects

Financial – Administrative Assistant Smith

- FY2223 – budget overview thru 9/30/22

10. FUTURE AGENDA ITEMS

11. BOARD/STAFF COMMENTS

12. ADJOURN