

MOUNT SHASTA RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS SPECIAL MEETING AGENDA WEDNESDAY – MARCH 16, 2022– 6PM CITY PARK – UPPER LODGE

1. CALL TO ORDER

2. ROLL CALL

3. CHAIR COMMENTS

4. CONSENT AGENDA

- Minutes February 1, 2022 – Special Meeting / Payroll
- Minutes February 8, 2022 – Regular Meeting
- Minutes February 10, 2022 – Special Meeting / Master Plan
- Minutes February 17, 2022 – Special Meeting / Payroll
- March Payroll #1
 - Net Hourly & Salary Wages – Check register (3/11/22) - total \$7,837.22
 - Taxes, Other Deductions – total \$3,022.64
- Approval for 2021 payroll correction – Per QB Pay Period Integration / Salaried staff
- March Vendor Disbursements – presented at meeting

5. AUDIENCE NOT ON AGENDA

6. AUDIENCE ON AGENDA

Tom Hesseldenz, Hesseldenz & Associates / See Old Business – Master Plan Update

7. NEW BUSINESS

Change to Regular Board Meeting Date – Resolution No. 8-2122 – RESOLUTION OF THE BOARD OF DIRECTORS OF THE MT. SHASTA RECREATION & PARKS DISTRICT PROVIDING THE TIME AND PLACE FOR HOLDING THE BOARD'S REGULAR MEETINGS (by title only) – District Administrator Shaw recommends moving the date of monthly regular meetings to the third Wednesday of the month at 6pm – City Park Upper Lodge. Action to approve Resolution No. 8-2122 (by title only)

Revolving Loan Fund Agreement – District Administrator Shaw recommends approval of the Memorandum of Understanding between The Golden State Finance Authority and the District regarding an advancement of funds for the Mount Shasta City Park Dance Hall Project in the amount of \$177,952. Project qualified for State reimbursement thru the Prop 68 Per Capita Grant program. Discussion & possible action

Hybrid Meeting Consideration – Meetings of the Board of Directors have returned to in-person format. The Board will discuss the ability to host future meetings in a hybrid format. Discussion & possible action

Contract for Dance Hall Pre-Construction Services / Mt. Shasta Engineering – The Board will review for approval the Professional Services Contract with Mt. Shasta Engineering as it pertains to pre-construction services to be provided for the Mount Shasta City Park Dance Hall Project. Discussion & possible action

8. OLD BUSINESS

Master Plan Update / Review & Planning Session – The Board will be conducting a review of planning documents, as prepared by Tom Hesseldenz (Hesseldenz & Associates) for consideration in the Master Plan update. Discussion for this meeting will be a focus on existing and potential programming considerations / Board discussion & recommendations – Possible action

9. REPORTS

Administrative - District Administrator Shaw

- Review of current operations report

Maintenance – Maintenance Supervisor Zanni

- Current projects
- Ice Rink shut-down & seasonal maintenance

Financial – Administrative Assistant Smith

- Monthly 2122 P&L Report – Ending February 28, 2022

10. FUTURE AGENDA ITEMS

Chairperson Brummel-Smith has requested placement on the April agenda the discussion of District Goals, as identified by the Chair, and Board of Directors training.

11. BOARD/STAFF COMMENTS

12. ADJOURN