

MOUNT SHASTA RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA WEDNESDAY – MARCH 20, 2024– 6PM CITY PARK – UPPER LODGE 1315 NIXON ROAD

1. CALL TO ORDER

2. ROLL CALL

3. CHAIR COMMENTS

4. CONSENT AGENDA APPROVAL -

- Minutes February 21, 2024 – Regular Meeting
- February Payroll #2 – Net Wages, Taxes, Other - Check register (2/23/24) – \$15,900.75
- March Payroll #1 – Net Wages, Taxes, Other – Check register (3/8/24) - \$15,628.50
- March – Vendor Disbursements – presented at meeting

5. AUDIENCE NOT ON AGENDA - (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.

6. NEW BUSINESS –

Siskiyou Ice Rink Committee Report- The Siskiyou Ice Rink Committee met on 3/4/24 to review 2023/24 season operations and to discuss operations for the upcoming season. The Committee will report on key discussion topics. Discussion

District Audit-FY2223 / CPA Communication to Governance Board – The District has received the annual communication letter from CPA Charles W. Pillon to outline services to be provided during the audit of the District's FY2223 financial statements. Information only

Public Donation Requests / Memorial Benches, Trees, Plaques – Discussion will be heard to address requests from the public to donate memorial items for placement in District parks. District Administrator Shaw recommends Board discussion and direction to establish a protocol for responding to such requests to be consistent with existing District policy and a potential design standard for park amenities. Discussion & possible action.

7. OLD BUSINESS-

District Board Policies / Draft Policy Review – The Board will be provided the second review of the following District policy for recommended approval. Discussion and action.

POLICY TITLE: Conflict of Interest

POLICY NUMBER: 1035

8. REPORTS

Administrative - District Administrator Shaw

- Current Operations Report

Maintenance – Maintenance Supervisor Zanni

- Seasonal Tasks / Rink–Shut-down

Financial – Administrative Assistant Smith

- FY2324 – budget overview thru 2/29/24
- Annual filing of Form 700 / Siskiyou County

9. FUTURE AGENDA ITEMS

- Budget Committee meeting- Mid April and Mid May

10. BOARD/STAFF COMMENTS

11. ADJOURN