

MOUNT SHASTA RECREATION & PARKS DISTRICT

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
WEDNESDAY – FEBRUARY 21, 2024– 6PM
CITY PARK – UPPER LODGE
1315 NIXON ROAD**

1. CALL TO ORDER

2. ROLL CALL

3. CHAIR COMMENTS

4. CONSENT AGENDA APPROVAL -

- Minutes December 20, 2023 – Regular Meeting
- Minutes January 17, 2024 – Regular Meeting
- January Payroll #2 – Net Wages, Taxes, Other - Check register (1/26/24) – \$18,301.90
- February Payroll #1 – Net Wages, Taxes, Other – Check register (2/9/24) - \$16,798.25
- February – Vendor Disbursements – \$27,750.75

5. AUDIENCE NOT ON AGENDA - (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.

6. NEW BUSINESS –

Master Plan Committee Report- The Master Plan Project Committee met on 2/13/24 to review priority projects as outlined by the Master Plan Update and identify 5 actionable items noted in the Master Plan for Administrator Shaw to focus on over the next year. The Committee will report on the recommendations made. Discussion & possible action

Dissolve the Master Plan Project Ad Hoc Committee- The purpose of an Ad Hoc committee and the time allowed to accomplish that purpose shall be outlined at the time of organization. An Ad Hoc committee shall be considered dissolved when its purpose has been accomplished. Recommendation to Dissolve Master Plan Ad Hoc Committee. Action item

Formation of a Standing Committee- Standing committees may be assigned to review District functions, activities, and operations pertaining to their designated concerns. The Master Plan Project Committee recommends the formation of a Master Plan Implementation Committee as well as Committee appointments. Action item

District Board Policies / Draft Policy Review – The Board will be provided the first review of the following District policies – to be considered for adoption at the March 2024 Board meeting.

POLICY TITLE: Conflict of Interest

POLICY NUMBER: 1035

7. OLD BUSINESS

Prop. 68 Per Capita Funds- The Board will discuss the status of the Per. Capita funding allocated to the District. Discussion will include consideration of re-scoping the project. Discussion & possible action.

8. REPORTS

Administrative - District Administrator Shaw

- Current Operations Report

Maintenance – Maintenance Supervisor Zanni

- Seasonal Tasks / Rink Operations

Financial – Administrative Assistant Smith

- FY2324 – budget overview thru 1/31/24
- Reminder to Board regarding annual filing of Form 700 / Siskiyou County

9. FUTURE AGENDA ITEMS

- Postseason Rink Committee meeting- Early March
- Budget Committee meeting- Early May

10. BOARD/STAFF COMMENTS

11. CLOSED SESSION – Pursuant to Government Code Section 54957 – Employee Performance Evaluation
Job Title: District Administrator

Report Out of Closed Session

12. ADJOURN